

**REQUEST FOR PROPOSAL
PORTABLE STAGE
OACOMA, SD**

Notice is hereby given that the Town of Oacoma, SD is requesting sealed proposals until 12:00 P.M. (CT) on Thursday, February 16, 2023 at the Oacoma Finance Office, 100 E Third Street, P O Box 129, Oacoma SD 57365 for the purchase of a portable stage to be used for a variety of outdoor events in Oacoma, SD and the surrounding area.

Sealed proposals will be due at the time and location specified and will be publicly opened and read aloud at the Oacoma Finance Office at 12:00 P.M. (CT) on Thursday, February 16, 2023. All proposals must be sealed in an opaque envelope clearly marked with the words "RFP-Portable Stage". All prices shall be in US dollars. Faxed and emailed proposals will not be accepted.

All proposals shall include detailed descriptions and prices for portable stages meeting the following minimum required specifications:

1. Minimum stage area: Three hundred (300) square feet.
2. Self-contained hydraulic system to open and close stage.
3. Tandem axle trailer, highway-towable by pickup.
4. Weather-resistant, hard surface canopy.

Proposals may also include detailed descriptions and itemized prices for the following alternative options and/or upgrades for a portable stage meeting the above-described minimum required specifications:

1. Deck truss upgrade.
2. Aluminum plate stairs.
3. Aluminum loading ramp.
4. Electrical system(s) including breaker panel, circuit breakers, receptacles and power cord.
5. Stage lighting.
6. Compartment/work lighting.
7. Support bars or trusses for lights and speakers.
8. Access door.
9. Backdrops or wind walls, mesh and/or vinyl.
10. Stage skirt.
11. Banner hanging hardware.
12. Delivery of stage.
13. Stage operation training.
14. Additional options or upgrades not listed above.

Interested parties with proven experience and qualifications for the supply of a portable stage will only be considered. The quality of the product, delivery, maintenance, service and other factors will be taken into consideration in the town's evaluation.

The Town of Oacoma reserves the right to waive information in any proposal, reject any or all proposals, or to accept the proposal deemed most favorable in the interest of the Town of Oacoma.

This is a Request for Proposal only and will not necessarily result in a contract.

All inquiries relating to this RFP may be directed to the Oacoma Finance Office at (605) 734-4455 or oacomasd@midstatesd.net.

Valerie J. Moore, Finance Officer
Town of Oacoma, SD

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