

REGULAR MEETING OF THE OACOMA TOWN BOARD
August 7, 2023

The Oacoma Town Board met in regular session at 7:00 P.M. on August 7, 2023, in Meeting Room #2 at the Oacoma Community Center. Board members present were Gary Dominiack, President; Richard Kirkpatrick, Vice President; Kyle Fuchs; Robin Hutmacher; and Justin Rabern. Also present were Valerie Moore, Finance Officer; Melissa Hutmacher, Cozard Memorial Library; Jona Ohm, Taryn Reidt and Kendra Hosek, representing the Chamberlain-Oacoma Area Chamber of Commerce/CVB; and Mike Lauritsen, Lake Francis Case Development Corporation (LFCDC).

MINUTES

Motion by Hutmacher, second by Rabern, to approve the minutes of the regular meeting on July 17, 2023. Motion carried.

PUBLIC COMMENTS

Time was reserved for public comments pursuant to SDCL 1-25-1. No comments were offered.

2024 FUNDING REQUESTS

Taryn Reidt, Executive Director of the Chamberlain-Oacoma Area Chamber of Commerce, was present to share the Chamber's 2022-2023 Annual Report and 2024 Funding Requests of \$43,252 for Chamber activities and \$10,000 for CVB activities including \$2,000 for operations and \$8,000 held in contingency for event recruitments. Reidt reported the Chamber's membership stands at 159 members and she shared information on the various events and activities sponsored by the Chamber.

Melissa Hutmacher, Director of Cozard Memorial Library, reported on the services provided at the library and presented financial reports in support of the library's 2024 funding request of \$20,000.

Mike Lauritsen, Executive Director of Lake Francis Case Development Corporation (LFCDC), shared a list of recent accomplishments and financial reports for LFCDC and presented a 2024 funding request of \$5,000.

LFCDC CHILDCARE PROGRAM

It was reported funds for the Employer Matching Tuition Assistance program offered by LFCDC are no longer available. The topic was tabled until the program and funding are renewed.

PLANNING COMMISSION

Motion by Kirkpatrick, second by Hutmacher, to appoint Ryan Brown to the Oacoma Planning Commission to fill the seat vacated by Justin Rabern. Motion carried. Brown's term will expire in May 2025.

TEMPORARY MALT BEVERAGE LICENCE APPLICATIONS

Public hearings were scheduled for August 21, 2023, beginning at 7:00 P.M. to consider the following temporary malt beverage license applications: Fishin' for a Cure at the Oasis Campground on September 9, 2023 during the Fall Fest Cookoff event; and Chamberlain-Oacoma Area Chamber of Commerce at the Oacoma Park on September 30, 2023 during the Harvest Festival.

2022 AUDIT

Copies of the 2022 audited financial report prepared by ELO Prof, LLC were distributed. The report was accepted by the SD Dept. of Legislative Audit and disclosed no instances of noncompliance or material weaknesses. One recurring deficiency was identified in internal control for lack of segregation of duties.

SANITARY SEWER INSPECTION REPORT

The board reviewed the Sanitary Sewer System Televising inspection report prepared by Pipe Detectives. Banner Associates will incorporate their findings from the televising project into the Wastewater Facility Plan scheduled for completion by December 2023.

2024 BUDGET REVIEW

The board reviewed 2024 preliminary budget worksheets. All funding requests will be considered in September when the town's 2024 budget is completed.

RESCHEDULE MEETING DATE

The first meeting in September was moved to Wednesday, September 6, due to the Labor Day holiday.

OTHER DISCUSSION

Dominiack reported mosquito fogging was performed in Oacoma on the evening of August 1. Dominack also thanked city employees and West Central Electric Coop. crews for their work and quick response following the July 18 storm with 100 mph winds and rain resulting in many downed trees and powerlines in Oacoma.

PAY BILLS

The following bills were approved for payment: Payroll: Gov Board-1150.00, Finance-6331.80, Streets-4777.55, Sewer-3860.34, Water-7889.02, Cemetery-450.79, Parks/Rec-884.45; Weston Waugh, travel-120.00; AFLAC, withholdings-40.40; Ace Hardware, supplies-38.16; Banner Associates Inc., engineering fees-5489.00; Bender's Sewer & Drain, jet sewer main-723.50; Bomgaars, supplies-151.17; Byre Bros., garbage service & pull tree containers-934.00; Cardmember Services, postage, office supplies, fuel-373.49; Central Dakota Times, publishing-75.77; Chamber of Commerce/CVB, subsidy-2938.00; City of Chamberlain, mosquito chemical-206.15; Cook Implement, tire & repairs-396.68; Jack Dooley, OCC custodian contract-500.00; GF Advertising Services, billboard lease-1310.00; Hach Co., testing supplies-221.34; Hawkins Inc, chemicals-1867.28; IRS, payroll tax-6389.56; Middle America Communication Solutions, social media mgt-700.00; Midstate Communications, phones & internet-415.77; Myers Collision Center, pickup repairs & alignment-1530.56; NAPA Auto Parts, seat cover-192.00; Office Products Center, service contract & supplies-190.32; Riverview Chevrolet, pickup tires-498.56; SD Public Health Lab, lab samples-409.00; SD Retirement System, contributions-1846.34; SD Supplemental Retirement Plan, contributions-410.00; Servall, OCC supplies-136.64; Sweeney Controls, communication fees for SCADA-3240.00; Tri-County Landfill, rubble fees for trees-833.28; Verizon Wireless, cell phones-165.44; Wall Drug Store, Inc., billboard lease-200.00; WEERC, lab samples-89.00; Wellmark BCBS, health insurance-741.34; West Central Electric Coop, utilities-4368.09.

EXECUTIVE SESSION

Motion by Rabern, second by Kirkpatrick, to enter executive session at 8:15 P.M. pursuant to SDCL 1-25-2 (1) for discussion of personnel matters. Executive session ended with no action taken.

PERSONNEL

Moore submitted a notice of retirement from her position as Finance Officer to occur between January and April 2024, pending successful hiring and training of an applicant to fill the position. The board will develop minimum requirements and qualifications for the position before proceeding with an advertisement for employment.

ADJOURNMENT

The meeting was adjourned. The next regular meeting is scheduled for Monday, August 21, 2023, beginning at 7:00 P.M. in Meeting Room #2 at the Oacoma Community Center.

Gary Dominiack, President

Valerie J. Moore, Finance Officer

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